

TOWN OF UNION BRIDGE
WORK SESSION
June 10, 2024

The Council held a work session meeting on June 10, 2024, at 6:30 p.m., in the Town Hall. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Those present were Mayor Perry L. Jones Jr.; Laura Conaway; Ellen Cutsail; Bret Grossnickle; Amy Kalin; Cheri Thompson; Clerk Treasurer, Dawn Metcalf and Town Attorney, John Maguire.

TOWN ATTORNEY JOHN MAGUIRE – ENVIRONMENTAL EASEMENTS

-John Maguire discussed with Mayor and Council the April 15, 2024, memorandum he distributed concerning Citizens UB Solar Project – Environmental Easements. After discussion, **Councilmember Bret Grossnickle motioned to allow the County to finish up with all inspections and wait until they close out the project before requesting for the environmental easements to be assigned from the County to the Town. Councilmember Ellen Cutsail seconded and the motion passed unanimously.** A copy of Mr. Maguire's memorandum is attached to and made a part of these minutes.

PROPOSED CHANGES TO ELECTION PROCEDURES

-The following changes to the election procedures were discussed:

- *Must live in the corporate limits of The Town of Union Bridge for two (2) consecutive years in order to run for Mayor or Town Council.
- *Must attend three (3) consecutive council meetings within 12 months prior to their nomination.
- *Must attend a council meeting and be nominated from the floor by a town resident that has resided within the corporate limits for two (2) consecutive years and the nominee must accept the nomination.
- *No write-ins allowed and if the seats are not contested, there will be no need to have an election.
- *Nominations can begin in January of the election year and end in March of the election year.

After discussion everyone was in agreement to change the following procedures:

- *Must live in the corporate limits of The Town of Union Bridge for tow (2) consecutive years in order to run for Mayor or Town Council.
- *No write-ins allowed and if the seats are not contested, there will be no need to have an election.

Town Attorney, Mandi Porter will be notified that the Charter will need to be amended reflecting the two (2) agreed changes mentioned above.

\$5,000,000 TREASURY BILL

-The Town's first treasury purchase was placed on 12/15/22, in the amount of \$4,999,964.85. The difference remained in the Flexinsured money market. The original treasury purchase matured on 11/30/23, at \$5,207,700. The second treasury purchase was placed on 11/30/23 in the amount of \$5,206,563.72 with the difference place in the Flexinsured money market. This treasury matured on 5/30/24, at \$5,337,000. The current balance is \$338,388.07. Mayor and Council agreed to place funds back into a six (6) month treasury. This will be voted on at the June 17, 2024, council meeting.

FY 23/24 BUDGET AMENDMENT

-The FY 23/24 budget needs to be amended to transfer funds to cover equipment expenditures, street maintenance expenses and to increase the budget to cover costs associated with the Inflow and Infiltration Field Investigations project. This amendment will be voted on at the June 17, 2024, council meeting. A copy of the amendment is attached to and made a part of these minutes.

MISCELLANEOUS DISCUSSION

LAURA CONAWAY

- Laura Conaway announced that the Town will serve snow balls to the community on Tuesday, June 11th from Noon to 2:30 p.m.
- Ms. Murphy once again was the highest bidder for the basket the Town put together for the Fire Companies Silent Auction.

ELLEN CUTSAIL

- Ms. Cutsail asked the Council's permission to have a 2' x 2' x 11' raised pressure-treated wooden flowerbox placed in front of her apartment at Shriner Court. Mayor and Council didn't have a problem with the flowerbox as described.
- Ms. Cutsail reported that the mobile food bank will be at Elmer Wolfe Elementary School on June 19, 2024, from 3:00 p.m. to 6:00 p.m.

BRET GROSSNICKLE

- Mr. Grossnickle is currently looking for an inspector for the Valve Bolt replacement project.
- SERCAP will be in Town this week gathering data of the town's water/sewer system for the GIS project.

AMY KALIN

-Ms. Kalin reported that stones from Gigi's have washed into the streets after the heavy rainstorms we have been experiencing.

CHERI THOMPSON

-Ms. Thompson had no new business.

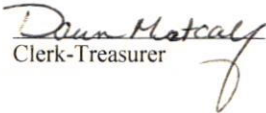
MAYOR JONES

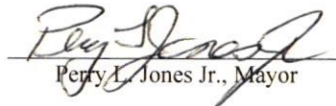
-Mayor Jones had no new business.

Council member Ellen Cutsail motioned to adjourn the meeting. Laura Conaway seconded and the motion to adjourn passed unanimously.

The June council meeting will be held on June 17, 2024.

The July work session meeting will be held on July 8, 2024.


Clerk-Treasurer


Perry L. Jones Jr., Mayor