

THE TOWN OF UNION BRIDGE
COUNCIL MEETING MINUTES
November 25, 2024

The Council met in the Union Bridge Town Hall, on Monday, November 25, 2024 at 7:00 p.m., for their monthly council meeting. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Mayor Jones presided over the meeting with councilmembers Laura Conaway; Ellen Cutsail; Amy Kalin; Cheri Thompson and Town Attorney, Mandi Porter. Councilmember Bret Grossnickle was absent. The attendees' sheet is attached to and made a part of these minutes. **Councilmember Ellen Cutsail motioned to approve the October 2024 operating statements; October 28, 2024 council meeting minutes and Quantum's financial statements for October 2024. Council President Laura Conaway seconded and the motion passed unanimously.**

MAYOR'S REPORT

-Mayor Jones attended the Maryland Municipal League (MML) fall conference this month.

ATTORNEY REPORT – MANDI PORTER

-Ms. Porter informed Mayor and Council that Tyco Fire Products and BASF Corporation has settled in the class action lawsuit over PFAS contamination.

CARROLL COUNTY SHERIFF'S OFFICE - DEPUTY MCGINNIS

-Deputy McGinnis reported that between October 28, 2024 and November 25, 2024, the Carroll County Sheriff's Office received 41 calls for service within the Town of Union Bridge. Out of those calls for service two (2) were found to be reportable.

PUBLIC COMMENTS AND CONCERNS

-Cheri Thompson on behalf of Dream Big requested that the ball diamond bleachers be moved to Lehigh Park for the chorus to stand on at the Christmas in the Park event. After discussion on safety and liability ramifications, Ms. Thompson withdrew her request.

Councilmember Ellen Cutsail motioned that the bleachers at the ball diamonds not be allowed to be removed to another location for any event by anyone. Council President Laura Conaway seconded and the motion passed unanimously. This motion does not prohibit the bleachers from being replaced at the ball fields when needed.

-On Friday, December 6, 2024, at 6:30 p.m. Dream Big will be sponsoring Christmas in The Park, located at Heidelberg (Lehigh) Park. Inclement weather date Saturday, December 7, 2024. Ms. Thompson invited everyone to come out to the event.

COMMITTEE REPORTS

WATER/SEWER

-Mr. Grossnickle was absent.

STREETS

-Ms. Kalin reported that she has received no complaints concerning the streets since last month's meeting.

COMMUNITY CENTER

-Ms. Cutsail reported that the Town Council food drive on Saturday, November 23, 2024 was successful.

POLICE/MOWING/CHRISTMAS LIGHTS

-Ms. Conaway attended a meeting concerning a grant for Shriner Court to replace 11 HVAC units and 8 hot water heaters. The total amount for this project is \$113,660.00. The grant would cover \$81,900.00, with Shriner Court being responsible for the remaining amount of \$31,760.00. **Council President Laura Conaway motioned to allow Quantum Management on behalf of Shriner Court to apply for Department of Housing and Community Development's, Multifamily Energy Efficiency Program grant. With the agreement that the grant will cover \$81,900.00 with the remaining balance of \$31,760.00 be approved to be paid out of Shriner Court's budget. Councilmember Amy Kalin seconded and the motion passed 3-1 with Councilmember Ellen Cutsail recusing due to a conflict of interest.**

-Ms. Conaway addressed several parking issues since last month's meeting.

Ms. Conaway stated that the annual food drive was successful and thanked Judy Jones and Ellen Cutsail for helping with the food drive. All proceeds went to the St. James Food Pantry in town.

-Ms. Conaway thanked Kenney Keefer and Shawn Stewart for putting up the Christmas lights and Mr. Keefer and his wife for decorating the trees at the town square.

-Ms. Conaway contacted First Energy to have the power turned on for the Christmas lights on Main St.

-Ms. Conaway sent a PIA to the Sheriff's Department requesting a list of the calls for service for October 2024 within Union Bridge corporate limits.

-On Friday, December 13, 2024 from 6-8 p.m., Union Bridge will hold the second annual Cocoa & Candy Canes at the town square. Santa will be in attendance.

-Ms. Conaway's full report is attached to and made a part of these minutes.

STREET LIGHTS/TRASH

-Ms. Thompson reported three (3) light repair tickets since the last council meeting.

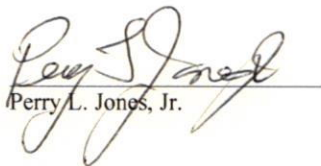
-Ms. Thompson received one trash removal issue, the trash truck broke down and some pick-ups were later than usual. Trash removal issue was resolved.

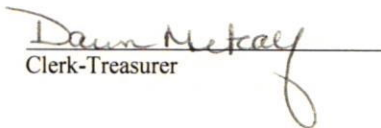
Council President Laura Conaway motioned to adjourn the Council meeting. Councilmember Ellen Cutsail seconded and the motion passed unanimously.

The next council meeting will be held on December 23, 2024.

The next work session will be held on December 9, 2024.

The content of the council meeting is contained on a zip drive.


Perry L. Jones, Jr.


Clerk-Treasurer