

TOWN OF UNION BRIDGE
WORK SESSION
December 9, 2024

The Council held a work session meeting on December 9, 2024, at 6:30 p.m., in the Town Hall. Notice of the meeting was given by posting the agenda at the Town Hall, on the Town's website, and provision to the Carroll County Times. Those present were Mayor Perry L. Jones Jr.; Laura Conaway; Ellen Cutsail; Bret Grossnickle; Amy Kalin; Cheri Thompson; Clerk Treasurer, Dawn Metcalf and Town Attorney, Mandi Porter.

TOWN ATTORNEY, MANDI PORTER

Cannabis Zoning Potential Criteria

-Ms. Porter discussed with Mayor and Council the potential criteria for the regulation of cannabis dispensaries and cannabis cultivation within the corporate limits of Union Bridge. Mayor and Council advised Ms. Porter that permissible use should be located in Industrial Restricted and Heavy Industrial zoning areas and that the town should follow Bill HB0805 regulations. Ms. Porter will begin the process of drafting the Ordinance. A copy of Maryland Cannabis Administration zoning updates is attached to and made a part of these minutes.

MISCELLANEOUS DISCUSSION

- Discussion on an ordinance violation.
- Clerk-Treasurer informed everyone that FY25/26 budget process begins.

LAURA CONAWAY

-Council President Laura Conaway reminded everyone that Cocoa and Candy Canes event will be held on Friday, December 13, 2024 from 6:00 – 8:00 p.m. at the town square.

ELLEN CUTSAIL

-Ms. Cutsail had no new business.

BRET GROSSNICKLE

Town of Union Bridge On-Call Engineering

-An RFP was issued on August 25, 2024 and bids were due on October 1, 2024. Two (2) proposals were received. One from GHD and one from All4Him Environmental LLC. Mr. Reynolds' November 1, 2024, report advised that both bid respondents have some familiarity with the town and differ in size, experience and cost; however, they are rated comparably. Mr. Reynolds recommended that the town should enter into an open ended (on-call) agreement with both GHD and All4Him Environmental, LLC to be tasked as appropriate. Councilmember Grossnickle will ask for this to be moved on at the December 23, 2024 council meeting. A copy of Mr. Reynolds' November 1, 2024 report is attached to and made a part of these minutes.

Citizens UB Solar Subdivision

-Mr. Grossnickle gave everyone a copy of the Declaration of Private Utility Easements and Maintenance Responsibilities For Future Connections that Town Attorney, John Maguire drafted. Mr. Grossnickle asked everyone to review the document and that it would be brought up for discussion at the December 23, 2024 council meeting.

AMY KALIN

-Ms. Kalin received an email with a concern on signage at Union Bridge Road.

CHERI THOMPSON

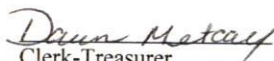
-Ms. Thompson has no new business.


MAYOR JONES

-Mayor Jones discussed the possibility of having Circuit Rider, Mike Reynolds research to see if there is a grant to help with the purchase of a solar powered speed limit sign.

The December council meeting will be held on December 23, 2024.

The January work session meeting will be held on January 13, 2025.


Clerk-Treasurer


Perry L. Jones Jr., Mayor